

## SCHOOL TRANSPORT

Students can avail the school transport subject to the availability of seats. The routes of the school buses are drawn up and parents should consult the School Transport – Incharge in case of any problem. The School reserves the right towards providing bus facility to the students. ***GPS Tracking System is introduced from this session.***

### BUS RULES

**(All students must carry the bus pass issued by the school)**

1. Parents who desire to avail the school transport may apply for the same before the session starts. Bus pass will be issued after collecting the bus fee of the first month of the school session. For late payment, fine will be charged as in the case of tuition fee. **Students must carry the bus pass daily.**
2. A student using the school bus is expected to be at the bus stop at least five minutes before the scheduled arrival of the bus. The student has to be on the correct side of the arriving bus.
3. Students are allowed to use only the allotted bus and bus stop. No change can be allowed without the prior permission of the school in written.
4. The buses will not wait for late comers. If a student misses his allotted bus he should not try to board any other bus. It is the responsibility of the parents to drop their ward at the school. However, the student will return by the allotted bus.
5. All students must occupy vacant seats immediately after boarding their respective buses. Reservation of seats is not allowed under any circumstance.
6. No student should travel standing on the footboard.
7. Students must not move around in the bus when in motion.
8. Students must make sure that the aisle of the bus is clear, school bags and other belongings are kept in the proper place.
9. Students must be seated in the moving bus. They should not put their hands out even for waving.
10. No object should be discarded inside or thrown outside the bus.
11. Consumption of edibles is not permitted in the buses.
12. Unruly behavior like shrieking, shouting and playing mischief is strictly prohibited. Courteous behavior is expected at all times.
13. The driver's attention must not be distracted for any reason.
14. If, due to certain exigency, a student has to leave the school campus during school hours, by his own transport, the following rules have to be observed.

- Give a written application signed by the Parent
  - Sign the School Leaving Register
  - Take a Permission Slip, which has to be shown at the school gate before leaving the campus.
15. Under no circumstance students are allowed to go behind or under the parked buses in the school campus. Students are also not allowed to sit in the parked buses during school hours. They should not touch the instrument panel of the buses.
  16. Any misbehavior with the driver, conductor, fellow students or teacher in the bus by a child or a parent will not be tolerated. In such cases the school transport facility to the child will be withdrawn.
  17. In case of change in stop and / or bus (of a temporary or permanent nature), permission for the same has to be sought through a written application.
  18. Parents have to ensure that their wards do not go to and from the bus stops unescorted.
  19. No effort for the safety of the students are spared but the School will not be held responsible for any road accident in which the buses may unfortunately be involved.
  20. ***Transport charges are to be paid for 11 months (April-February). No request to discontinue bus facility during the academic year will be entertained.***
  21. Parents are not allowed to enter the school buses to see off and receive their wards/for any other purpose.
  22. Parents should not try to overtake and stop the school bus to facilitate the boarding of their wards as this endangers their safety.
  23. Parents should not argue with the teachers present in the bus or the conductor / driver. If there is any problem, please communicate it to the Principal, and sort out the issue.
  24. Bus pass is issued for coming to School and for returning. **One way bus facility is not allowed.**
  25. Children will be picked up/dropped at the designated bus-stop only.

